

Historic Sites Preservation Council Agenda

Date: Wednesday, August 14, 2024

Time: 8:30 AM

Council Members: Anthony Gulig, Peter Killoran, Roger Lindl, Matthew Tracy, Robin Untz

Videoconference OR
Jefferson County Courthouse
Room C1021
311 S. Center Avenue
Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/82800249230?pwd=NEV1RkczcURvSmZjTXh3OFVVdEdwUT09>

Meeting ID: 828 0024 9230

Passcode: 987795

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the June 12, 2024 meeting
7. Communications
8. Discussion and Update on Potter's Field Study
9. Discussion and Possible Action on Story Maps/GIS web Mapping
10. Discussion and Possible Action on Press Release Announcing Application/Nomination Process
11. Discussion and Possible Action on Potential Historic Property Applications
12. Potential agenda items for Council's next meeting
13. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Historic Sites Preservation Council Minutes

Date: Wednesday, June 12, 2024

Time: 8:30 AM

Council Members: Anthony Gulig, Peter Killoran, Roger Lindl, Matthew Tracy, Robin Untz

1. **Call to order**
Truman called the meeting to order at 8:30 AM
2. **Roll call**
Council Members Present: Lindl, Tracy, Untz
Council Members Remote:
Council Members Absent: Gulig, Kiloran
Staff Present: Truman, Cicero, Kokkonen
3. **Certification of compliance with open meetings law**
Truman certified compliance.
4. **Review of agenda**
Agenda approved as written.
5. **Election of new Council Officers**
Lindl/Tracy motion to appoint Untz as Chair of the Historic Sites Council.
Motion passes 3/0.
Lindl/Tracy motion to appoint Gulig as Vice-Chair.
Motion passes 3/0.
6. **Public comment (Members of the public who wish to address the Council must register their request at this time)**
No public comment
7. **Approval of minutes from the April 10, 2024 meeting**
Untz/Lindl motion to approve the April 10, 2024 minutes.
Motion passes 3/0.
8. **Communications**
N/A
9. **New Member Orientation**
Members were shown the Historic Sites Website, and the Council's Ordinance for review.
10. **Discussion Historic Sites Preservation Council Ordinance**
The Historic Site Preservation Council Ordinance was distributed for review for understanding of the purpose of the Council.
No action taken.
11. **Discussion and Possible Action on State Historical Society Subscription Discussion**
Lindl/Tracy motion to allow a \$125 data purchase from the State of Wisconsin Historical Society to be used for web mapping purposes.
Motion passes 3/0.
12. **Discussion and Possible Action on Story Maps/GIS web Mapping**
Kokkonen did a brief presentation on the story map project.
13. **Discussion and Possible Action on Potential Historic Property Applications & Target Date to Launch Application Process.**
Untz/Lindl motion for the Council to review and update the Press Release prior to publication. Once edited, the Press Release will be posted June 21, 2024.
Motion passes 3/0.

14. **Discussion and Possible Action on Jefferson County Potter's Field Study with University of Wisconsin-Whitewater**

Patricia – Land, Water and Conservation Department oversees the property/land maintenance at UW Extension and the County Farm. There are three cataloged burial sites with the state of Wisconsin Historical Society. The department has been in partnership with the University of Wisconsin-Whitewater and conducting ground penetrating radar research to identify any potential unmarked/uncatalogued sites. After final report, data will be shared with Consultant Bob Burlingham.
No action taken.

15. **Discussion on 2024 Historic Sites Preservation Council Budget**

The account budget totals were provided for review.
Untz will discuss at the June Finance Meeting.
No action taken.

16. **Next Scheduled Meetings per the 2024 Proposed Meeting Schedule**

17. **Potential agenda items for Council's next meeting**

Potter's Field Update
Story Map
Applications

18. **Adjourn**

Untz/Lindl motion to adjourn at 9:33 am.
Motion passes 3/0.

Respectfully Submitted,

Mary S. Truman

Adv. Program Assistant, Parks

DRAFT 12.13.2023

Jefferson County Historic Sites Preservation Council Announces New Historic Preservation Countywide Registry

Published on

Jefferson County has launched a countywide historic registry in efforts to recognize and preserve a wide range of local history and historic sites including but not limited to sites of cultural, social, natural and agricultural significance. The application period is now open.

On February 14, 2017, the Jefferson County Board of Supervisors dissolved the Historical Sites Preservation Commission and created the Historical Sites Preservation Council. Made up of five members; one member of the County Board, who is also a member of the Jefferson County Parks Committee and the remaining members are Jefferson County Board Supervisors or members of the public consisting of experts in historic preservation and Jefferson County history. The Council meets every other month throughout the year and members are appointed by the County Board Chair. Current members include Robin Untz, Joan Callan, Anthony Gulig, Anita Martin, additionally, many former members have contributed to this project's development.

"There are many organizations, businesses and individuals that are caretakers and maintain historic buildings and sites throughout Jefferson County which are valuable to preserve, document and share. The Historic Preservation Council's goal is to create a listing of these sites that are placed on an interactive "Story Map" a digital mapping system, which is available to the public to explore online and can be used as a tool for boosting history-based tourism throughout the county" states Robin Untz, Council Chairperson.

The registry will provide information about each listing, including photos and will indicate if the site can be visited by the public; disclosure of exact location is dependent on nature of the site. The registry and story map provide a unique opportunity to collaborate with the historic property owners and invest in the future of preservation in Jefferson County. The registry will provide opportunities for communities to develop tours of historic neighborhoods, encourage strategic and comprehensive planning for historic districts/areas within municipalities, as well as provide a network of information about historic tourism sites including the numerous historical societies throughout Jefferson County. The registry will be a tool to support projects that:

- Enhance the understanding of Jefferson County's history and unique historic character
- Support distinctive, quality, and meaningful cultural experiences in Jefferson County
- Foster community partnerships and advance the vision and values of the Jefferson County Historic Sites Preservation Council
- Preserve the historic built environment we enjoy and appreciate

"We are excited about the opportunity to collaborate with the Jefferson County community and think creatively about how to share our history," said Historic Sites Preservation Council Member- Anthony Gulig.

About the Program

Eligible sites must show unique historic significance for consideration. For example, during the review, the Council may consider whether or not the proposed historic site is important for local history due to its ethnic, social, agricultural or natural history? Is the site associated with a person or event that is historically significant or is the site/structure architecturally or artistically distinctive? A determination by the Council that a structure, site or district is historic is for recognition purposes only and does not obligate the owner or occupant to maintain or preserve the structure, site, or district in any particular manner or in any way limit or restrict changes that can be made to the structure, site or district. While preservation is encouraged, the purpose of the historic designation is to capture the history so it can be shared, appreciated and its value recognized through education, tourism and overall enjoyment of our area.

Historic Sites Preservation Council will consider applications. A formal letter will be sent to applicants after the review within 90 days of submission.

For application assistance visit: https://www.jeffersoncountywi.gov/park/about/historic_sites.php